

Minutes of the UHCA Meeting on Tuesday 1st March 2022 at 7.30 pm in Croft House

2. Minutes of the last meeting on 1st February 2022 Margaret proposed and Andrea seconded and all in favour

3. Matters arising from the Minutes.

• **Card readers** – The use of card readers for our large events such as Fairs, Fetes and Garden Trails is still ongoing. The ‘SumUp’ card reader seems the best option so far.

It was proposed by Andrea and seconded by Tim that we purchase one ‘SumUp Air’ at £29 and one ‘SumUp Solo’ at £99.

• **Safeguarding policy** – With the help of Alex and Sandra we are making good process with the UHCA, CHRMC and HIB Safeguarding Policy.

4. Correspondence

5. Playable Spaces

Email from Helen Proudfoot – 23 February 2022

I think most of the design is agreed between the council and yourselves, and ready to go to councillors and public consultation - aside from the trees.

The good news is we have funding from White Rose Forest for 10 trees on the site.

John from Forestry is keen to extend the trees away from the boundary on the Croft House side, pre-empting the future removal of existing trees that are causing issues from being too close to the boundary. I know from our discussion that you are concerned that this would conflict with the fete. If there is a way that we could plant even a couple of trees on the Croft House side while allowing enough space for the tents etc, that would be ideal, and I would be happy to explore options to and see if there is any way we can make this work. The trees will be clear stemmed to 1.8m, and this could be raised as they grow, so they could remain quite open underneath. If this really isn't an option, then I'll talk to John and see if he's happy to keep all the new trees North side site (the cricket pitch side, where it is slopes down) . There is enough space to place them along the North side, and I want to make sure that trees are there to benefit everyone.

Helen Proudfoot - Senior Landscape Architect - Playable Spaces Strategy - Kirklees Council

Helen displayed and presented the plan for the Recreation Ground and the following suggestions were made or discussed:

- To move the proposed willow arch behind the toddlers play area and towards the cricket ground.
- Roger, Chris and Tim are to meet with John Hanwell from the Kirklees Council Forestry Department to discuss a possible 10 year plan for tree planting.
- Helen will prepare a detailed proposal for the outdoor classroom for Pre-School's consideration.
- Helen advised that Kirklees Council propose to move the goal posts away from the cricket ground side, and better align them within the available playing area.

Roger thanked Helen and Bekka for attending.

6. Financial Report

Income		Expenditure	
Donation	£5	200 Club Prizes March	£85
200 Club Subs	£650	Expenditure York Bird of Prey Dep.	£55
		HIB 1/2 cost Printer + Inks	£93
		Dolby Plumber.Gas Leak Check	£45
Total	£655	Total	£278

Roger thanked Kath for her report.

7. Health & Safety.

- **Flamstop Fire Awareness training:** In recognition of the training, Flamstop's certificates have been distributed to everyone that attended the training on the 14 January.
- **Fireangel interlinked fire alarm system:** As discussed at the last meeting we propose to install an interlinked fire alarm system. Unfortunately these systems have proved to be very popular and the latest update on their availability will be the middle of March (was middle of February).
- **Croft House Fire Risk Assessment:** Following the training on the 14 January and some of the issues raised during fire drills, the Fire risk assessment needs to be reviewed and updated. The new alarm system will also be added to the assessment.
- **PAT:** 'Testing Services' will carry out Portable Appliance Testing (PAT) on Friday 22 April. This includes all the Croft House and HIB equipment and is now an annual action for Croft House.
- **Gas Safety:** In March or April, the annual gas safety and certification activity will be carried out on the Croft House gas boiler and associated pipework.

8. Maintenance

Gas boiler: Following the report of a smell of gas (9 February) in the cupboard where the gas boiler is housed, David Dolby carried out a full safety inspection on the 10 February 2022. No gas leaks could be found. The report was from one person only, and it was concluded that the smell was probably caused by cleaning fluids retained in the mops and buckets which are stored within the same cupboard as the boiler. If anyone has suspicion that there might be a gas leak however, **please do not hesitate** to report it.

Replacement windows: The replacement windows in the entrance lobby will be installed by Wood & Laycock week commencing 11 April 2022.

Diseased trees: We have been advised by JCA Ltd that Kirklees Council have granted permission for four diseased horse chestnut trees to be removed. The trees must be replaced by lime trees which are to be planted within 1 to 2 m of the original tree. The tree felling and planting must be carried out within 2 years of the application of the 4th January 2022. We are currently selecting a tree surgeon to carry out the work. (Tree safety in the grounds of Croft House and the recent high winds, has highlighted the need to carry out regular checks).

Tim suggested we write to Kirklees and ask if we can plant rowans or smaller trees instead of limes.

Leaking sink: The sink in the disabled toilet was leaking around the trap and has been repaired. There is still some cosmetic work to be carried out.

Door closers: The manufacturer (Dorma) of the new door closers fitted to the Croft House main hall doors, carried out an inspection of the closers on the 1 March at 10.00am. Two of the closers are leaking oil and Dorma will provide our supplier with a rectification report.

9. Plans for Fundraising Events

• **Chilli-Chile-Chilly Dinner:** The dinner will take place on Friday 25th March at 7.30pm. This will be our first much needed fundraiser since 'lockdown'. For those that do not like hot chillis there will also be a non chilli option as well as a vegetarian option. The number of attendees will be limited as we 'feel our way' back into normality. The tickets will be £15.00 and includes a quiz, supper and a glass of wine. Contact Andrea 01924 493568 or Kath 01924 494156 for tickets.



• **The Fete** will take place on Saturday 30th July 2022. Since our last meeting the Steel Band, First+Medical and Helen & Steve with their honey and preserves have confirmed that they will be at the Fete. We have also been asked if it would be possible to have a 'Pet Corner' again. Can anyone help with this?

- **Spring Fair:** The Spring Fair will be held on April 23rd 10am to 3pm

We will be having a total of 12 stalls, 9 are confirmed with 3 more pending. There will be a raffle which will include a gift basket but it was agreed that we would not have a tombola. The entrance fee will be £1. Light lunches, soup and sandwiches, and cakes will be served. For food safety reasons, if you bring cakes would you please list **all** the ingredients.

- **Theatre:** We have finally been successful in booking Mikron Theatre to perform at Croft House. The performance will be on Sunday afternoon at 2.00pm, 16 October 2022. More details are to follow about the show, but you can go to their website to discover their range of performances.

<https://mikron.org.uk/shows>



- **Murder Mystery:** An enquiry has been sent to the Emley Drama Group about a Murder Mystery Evening. See extract from their email response (25 Feb.) below:

We are taking bookings for Murder Mysteries during the Summer, and should be able to accommodate you with our 'Cruise Ship Mystery' in June. We'll just need to gather info on the availability of actors, and then get back to you with some potential dates.

Heather (Murder Mystery committee member)

- We are still investigating the possibility of other fundraising events for 2022, e.g. Quiz night, Wine Tasting, Casino Night, Guest Chef at Croft House, and any other suggestions that you might have.

10. Croft House activities

All the regular activities are ongoing. See website for contact details and times of the activities.

www.upperhoptonvillage.co.uk/croft-house-regular-activities

11. Community Events

At our last meeting it was proposed that we should have a Jubilee Celebration in June. It was suggested that we have a 'Family Picnic' on Saturday 4 June on the Recreation Ground or in the Croft House car park.

We agreed to consider hiring a brass band or other musical entertainment. Mirfield Musica – Nicola Bell is a possibility or the Clifton & Lightcliffe Band.

12. Hopton in Bloom

- The Garden Trail is on the 2 July 2022 and flyers have been posted to everyone in Upper Hopton. Alison is also going to knock on doors.
- Although the landscaping in his garden is not yet completed Tim proposed that he will give a talk about his plans for his garden for the UHCA and HIB.
- The Green Flag application completed and submitted. A replacement flag will be put up in April.
- The wall at the left of the main gate to the Rec is nearly complete and the Green Flag Plaque will be placed there.
- HiB Meeting tomorrow.

13. News from the Pre-School

14. News from Club.

15. News from St John's Church.

The Restoration of the organ at St John's started on Monday and will take 6 weeks to complete and hopefully will be ready for Easter.

Lent Study Group. "Saying Yes to Life" By Ruth Valerio. We shall meet each Monday afternoon during Lent at 3pm in St John's Church to discuss the book. We shall finish with Evening Prayer at 4:30pm (open to everyone), which we shall live stream out on Facebook.

The session dates are as follows: Monday 28th February, 7th, 14th, 21st, 28th March and 4th April.

Join at any point.

Wednesday 2nd March - Ash Wednesday service at St Mary's at 7.30pm

Friday 4th March at 2pm - World Day of Prayer - Trinity Methodist Church

Starting on Sunday March 6th, coffee will be served from 10.30 till 11 am before the service at 11.15 a.m.

Saturday March 12th 2-4pm Messy Church at St May's.

After Easter the Open House will commence again at St John's on Wednesdays from 2-4 pm.

St Mary's Murder Mystery at St Mary's on March 19th 7.30 Tickets £25 see attached poster.

16. AOB

- Mirfield Council may have some park benches available to commemorate the Queens Jubilee. We have made a request for a bench for the Rose Gardens.
- New rates for the hire of Croft House will be added to the website at the beginning of April.

The 200 Club Draw for March 2022

1st prize £50, 11

2nd Prize £25, 154

3rd Prize £10. 189

Subs of £15 per number are now over due for 2022

The easiest way is to pay by BACS to

The Trustees of Upper Hopton Community Association,

Barclays Bank, Sort Code 20-26-08,

Account number 00898740, using your initials and address as a reference, e.g., 200CB3TM

If you wish to join the 200 Club or have extra numbers at £15 per number per annum please email the secretary.

Date of next meeting will be the on Tuesday, April 5th 2022 at 7.30 at Croft House